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|  | | **Ali Haydar** | Phone : +(961) 70-900752  E-mail: [ali.haydar02@lau.edu](mailto:ali.haydar02@lau.edu)  Beirut, Lebanon |
| Objective | My main goal is to get a job where I can use, develop my working skills and qualifications, because having a good working experience is the key behind every success, and becoming able to face every difficulty, scenario, in the work field | | |
| Education | **2013 - 2015** **Lebanese American University (LAU)** Beirut, Lebanon  *Master of Business Administration*  GPA: 3.68 over 4.0  **2009 – 2012** **Lebanese American University (LAU)**  Bachelor Of Science In Business Beirut, Lebanon  Emphasis: Banking & Finance  GPA: 3.15 over 4.0  *Highschool* **Saint Georges High school**  Distinction (very good) Beirut, Lebanon | | |
| Relevant Coursework | Financial Management/Financial Markets and Institutions/ Accounting Management / Financial Modeling. | | |
| Work Experience | **June 2016 – November 2019**  Operations Supervisor at Ultra Maritime Services ( UMS )   * Duties: * Receive Delivery Orders from Customers * Sending Shipping Orders to the mother company before the arrival of the vessels. * Registering vessels and paper works in port management. * Providing customers with release forms. * Operating & Supervising Maersk Line Vessels * Finishing Maersk Line formalities with customs & immigrations * Making sure that operations go based on plan   **February 2014 – August 2014**  Sales Executive Agent at Safmarine, Lebanon.   * Duties: * Provide customers with price quotations. * Follow up with customers to make sure that they are satisfied with the price that was offered and make sure that they book. * Update prices, which is done on daily, weekly and sometimes monthly basis and resend the prices to customers. * Follow up with the market in order to maintain our market share.   **June 2013 – November 2013**  Customer Service Agent at Maersk Line, Lebanon.   * Duties:   + Provide customers with shipment’s information.   + Ensure bookings, availability of needed information for the shipment, and if not, contact customers*.*   + Send customers all the papers that they ask for, in an organized way and directly. Gaining knowledge and experiences across the import and export department   **June 2012 – September 2012**  Customer Service Agent at Safmarine, Lebanon.   * Duties:   + Provide customers with shipment’s information.   + Ensure bookings, availability of needed information for the shipment, and if not, contact customers*.*   + Send customers all the papers that they ask for, in an organized way and directly. Gaining knowledge and experiences across the import and export department. | | |
| Technical Skills | Microsoft Office: I enjoy developing my Computer Skills especially that with my work at Maersk and Safmarine, we used to have many training sessions to learn on how to use new systems within a short period of time. Competent with all Microsoft Office programsand Experience with HTML**.** | | |
| Interests and Activities | • Reading, playing sports, traveling and meeting new people.  • Support team work. In college, I have worked with different teams. I was always chosen as the leader and to be the one to present the projects. I love communicating and being able to share the ideas/thoughts of the presentation in a way for the audience to understand the purpose and goal of the project. As a customer service agent, team work played a huge role in my job.  • Finishing job early and on time is a main goal for me where leaving my tasks to be done later is considered by me a liability for me and waste of the company’s time.  • Goal oriented, strong analytical skills, computer literate & good communication skills. | | |
| Languages | English (fluent), French(fair), Arabic(Native Language). | | |
| Nationality | Lebanese | | |
| References | Available upon request | | |