

Curriculum Vitae :

-Personal information :

- Full name : Tracy Robert Tannoury
- Date of birthday : 02-06-1994
- Nationality : Lebanese
- Marital status : single
- Number : 71/096613
- E-mail : tracytannouri@gmail.com
- Address : Mansourieh

-Objective :

- To enhance my knowledge and capabilities by working in a dynamic organization that prides itself in giving substantial responsibility to new talent .

-Qualification:

- Gestion comptable et finance from A.K.U (Al-Kafaat-University) – Licence
- Bt3 comptabilite : I.T.K (Institut Technique Kafaat)

-Experience :

- Accounting –in Buyers and sellers company (2 year experience)
- Mindset holding (2 years of experience) and still working there .
 - Prepare monthly profit & lost
 - doing reconciliation of banks
 - doing reconciliation of suppliers
 - prepare monthly tax on salary+cnss
 - preparing checks and petty cash weekly
 - data entry and control payable &receivable accounts.

-Languages:

- English – reading and talking (good)
- Arabic – reading and talking (V.Good)
- French – reading and talking (good)