**Cynthia Samaha**

Date of Birth: January 1, 2000  
Bteghrine, Lebanon   
(+961) 70836476  
[Cynthia.samaha1@outlook.com](mailto:Cynthia.samaha1@outlook.com)

**Education**

Expected in 2020 **B.A. in Audit, USEK Business School**  
 The Holy Spirit University of Kaslik

July 2017 **Baccalaureate:** Sociology and Economy  
 Bteghrine Official High School

June 2017 **Honors:** Appreciation Certificate (for excellence in theBaccalaureate in Sociology and Economy section)

**Experience**

April 2019 – June 2019 **Audit Internship** Sayed Al Kossaifi external audit, Jbeil  
 • Learned how to journalize sales and purchase transactions

• Learned how to fill different statements such as salaries and wages, T.V.A, and income tax statements

February 2015 – April 2019 **Sales Associate**  
 Samaha Trading ATV, Bteghrine  
 •Sold ATVs, spare parts and others in the company

•Took care of customer service.

**Skills**

**Languages Speaking Writing Reading**Arabic Excellent Excellent Excellent  
French Good Good Good  
English Good Good Good

**Computer**   
 • Microsoft office (Word, Excel, PowerPoint)  
 • Proficiency in internet research skills.  
 • Accounting System