

# JAD MICHEL ABOU WAKED

Ajaltoun- Lebanon

(961) 70-416765

Age: 24

Jadabouwaked@gmail.com.

A current sales representative with a demonstrated competence in marketing and finance. A great team player with a can-do attitude that is skilled in banking, financial risk management and sales.

## CAREER OBJECTIVE

To maximize my professional skills and leave a positive mark in everything I engage in.

## EDUCATION

**BBA (Banking and Finance)**

Graduation Spring of 2019

Notre Dame University - Zouk Mosbeh

## EXPERIENCE

### I. Sales Representative at Muscle +

April 2017 – Present

- Know all product facts and effects to ensure professional product marketing
- Establish a strong and professional customer relationship
- Assist in orders and future business planning, including daily regulatory reporting
- Forecast and quantify future sale estimations based on monthly performance; ensuring monthly targets are acquired
- Liquidity monitoring

### II. Cashier at La Valeur Supermarket

June 2013- June 2014

- Received payments in exchange for goods sold
- Determined customer interests and offered advice
- Operated the computer system manually.
- Reported daily to manager and experienced cashier balancing
- Held full responsibility for money during trading shift.
- Learnt how to respect domestic and internal regulations, job timings and rules.

### III. Personal Trainer

July 2014 – March 2017

- Private home training sessions.
- Professional client schedules and follow up.
- Monthly body compositions to monitor progress
- Mastered techniques for prevention of injuries

### IV. Cashier-Waiter-floor assistant at Dino City

August 2016-September 2016

- Work with a team of employees to help give a large number of kids a great experience

## OTHER SKILLS

- Financial & Banking Skills: Trading, Valuing, Fundamental Analysis, Derivatives, Market Awareness, Financial Statements Analysis, Cash Flow, Journal Entries, Budget Allocation, Business planning, Capital planning etc.
- Languages: Fluent in English and Arabic.
- Computer skills: MS Applications (Word, Excel, Power Point), proficient in web browsing.
- Hobbies: Exercising on a regular basis