

# Linda Samir Beshara

Beirut, Lebanon

Phone: 0096171360225

E-Mail: linda.beshara@hotmail.com

## Experience

### Mövenpick Hotels and Resorts

February 2017-2018

Chalet, Cabana & Marina Supervisor

( Since May 2018)

- Organize workflow and ensure employees understand their duties.
- Setting goals for performance in a way that comply with Hotel's vision.
- Ensure the customers satisfaction.

Chalet, Cabana & Marina Coordinator

( February 2017 – April 2018)

- Monitor Chalet and Cabana Tasks:
  - Financial Issues
  - Handling guest complaints to be solved with concerned people.
- Coordinate with Engineering, Finance, and Housekeeping departments.
- Follow up with the guests for Maintenance fees, outstanding, and to renew subscribed cabanas.

### The Small Ville Hotel

June 2016

Training in the Culinary Department

### Dubai Air show 2015 Training

November 2013 – November 2015

Part of the Management with Dubai World Trade Center for Catering and Services for Aviation Company

### Dusit Thani Dubai Hotel

June 2015-september 2015

Training at Dusit Thani front office department:

- Club floor reception, and main reception
- Business center
- Operator
- Reservation

**Tamimi Global Co. Ltd.****01 August 2014 – 31 August 2014**

Training at Tamimi Catering Division

- Training Program for Employees
- Compile Department Work as Payroll, Purchases, Expenses, Closing...
- Customer Services
- Food Hygiene Training Course

**Dubai Air show 2013 Training****November 2013**

Part of the service with Dubai World Trade Center for Catering and Services To The Emirates Ministry of Defense

**Education****Diploma in Human Resources****2019 In Progress**

Lebanese American University

**BA in Hospitality and Tourism Management****2013-2016**

Lebanese American University

**Terminal Social and economic Baccalaureate****2003-2012****Skills****Mother tongue:** Arabic**Other Languages:** English (excellent)**Job related skills:**

- Good communication skills
- Hard working and willing to learn new concepts
- Able to work alone and as part of a team;
- Adaptive to varied physical and cultural environments.
- Respectful and Courteous manners

**Computer skills:**

- Good command of Microsoft Office™ tools
- Spark Memberships and Spa Management System

**Interests:**

- Cooking & Baking
- Swimming
- Travelling

**References:** References Upon Request