

Jradeh Khadija W.

Nationality: Lebanese

Place and date of Birth: Beirut February 23rd
1986

Contact Information

Address: Beirut- Lebanon

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Education

2004-2007 : Islamic University, Beirut,

Lebanon

Bachelor Degree Business Administration.

Skills

Computer Skills: Microsoft Office (Word, Excel, Access and Power Point)

Languages:

	Written	Spoken	Read
Arabic	Native	Native	Native
	Good	Good	Good
English			
h	normal	normal	normal

French

Personal qualities: active team member, good communications abilities, distinct team leader and coordinator, high curiosity and creativity, like to accomplish my work perfectly, time manager, teaching abilities, presentable, sociable, helpful, self-motivated, and optimistic.

Experience

- 2013-2018- cashier and accountant at Rammal restaurant, Nabatieh
- 2014-2015-field monitors at SHEILD association, Nabatieh district.
- 2013-2015-cashier and accountant at Rammal restaurant, Nabatieh
- 2010 - 2012 -> Sales at Lida Call MTC Touch Dealer, Nabatieh
- 2008 - 2010 -> Sales at Class Cell MTC Touch Dealer, Nabatieh
- 2007 - 2008 -> Accountant at Mini Mall Supermarket, Nabatieh
- 2005 - 2006 -> Training at Lebanon Bank
- Training at Blom bank-Beirut.

Hobbies and Activities

Hobbies: Interested in philosophy, music, poetry, reading books.

Interests: Modern technology.

▷ *All needed and necessary documents or references are available upon request.*