

YASMINA HATEM **Business Graduate**



WORK EXPERIENCE

December 2016 COMMERCIAL BANK, Qatar — Internship

Reviewing the legality of the contracts in the legal department

Closing the books for the current year

Reviewing the loan requests

ATHLETIC'S OFFICE OF LAU—Student Fall 2015-

Spring 2018 assistant

Helping for 9 hours per week

Delivering papers from office to office

Helping with the activities held on campus

Fall 2017-Spring 2018 MODEL EUROPEAN UNION, LAU— Trainer

Educating high school students about the simulation

Secretary at the final conference



EDUCATION

LEBANESE AMERICAN UNIVERSITY, Lebanon 2015 - 2018

BS in International Business, Minor in Legal Studies

CGPA 3.65/4

LYCEE BONAPARTE, Qatar 2005-2015

French Baccalaureate

VOLUNTEER EXPERIENCE AND LEADERSHIP

SUMMER VOLUNTEER in CARE, Bekfaya 2015 - 2018

Helped autistic children, as well as any

fundraising event and trips

2017 **VOLUNTEER** at the LRI Reforestation campaign

Assisted LAU in planting trees in Arez as part of a

reforestation program

VOLUNTEER at the Beirut Marathon 2017

Helped at the water cheering station with LAU

Distributed bottles for the runners

INTERNSHIP at Go Green 2016

Welcomed guests at the fundraising event

Handled the ticket sales in LAU

Helped with the social media platforms

MEMBER and MANAGER of LAU's swimming team 2015 - 2018

ACTIVE MEMBER of the International Affair's club and 2017 - 2018

the Consulting club at LAU

SECRETARY of the Human Rights club at LAU 2017-2018

In charge of taking the minutes

RAPPORTEUR at the GCIMUN with LAU 2018

PROFILE

🗖 May 28, 1997

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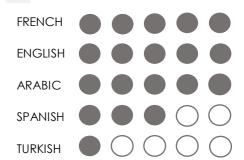
() OBJECTIVE

Seeking an internship to enhance my editing, analytical and leadership skills; understand better the workplace of companies and brands by using my organizational skills and develop my abilities to work with people.I am available as of September 2018

☑ SKILLS

Public speaking Editing/Writing Translating SPSS Movie Maker/Pixlr Storify/ WordPress Spotify/ Audacity

國 LANGUAGES



AWARDS

2015	Olympiades de
2015	thematiques Geosciences
Fall/Spring 20	16 Honor's list at

all/Spring 2016

LAU

Distinction List Fall/Spring 2017

Fall/Spring 2018 at LAU