

Tamara Bou Mjahed

Mobile: +961-70985466

E-mail: tamaraaboumjahed@outlook.com

Address: Beirut, Lebanon

AREAS OF EXPERTISE

- Leadership Skills
- Community Development
- Corporate Social Responsibility
- Team player
- Media and Communications
- Studio Arts

OBJECTIVE

I am a Media and Communications graduate (Spring 2017) who is seeking a challenging and fulfilling opportunity to broaden my knowledge, hone my skills and satisfy my interest to positively contribute to the social and economic development of developing countries. I am an ambitious and a hardworking multi-tasker and I am determined to work at your organization to add value to your team and ensure that tasks are completed with efficiency and persistence. I am confident that my Media and Communications background, amiable character and strong communication skills will be of utmost benefit to your entity.

EDUCATION

- **American University of Beirut (AUB) – Beirut, Lebanon** *June 2014 - June 2017*
Major: Bachelor of Media and Communications
 - Courses include: News reporting and Writing; Interpersonal Communication; Media Law and Ethics; Broadcast Media; Digital Boot camp; Video Editing
- **Beirut Baptist School** *June 2014*
 - Lebanese baccalaureate in Economics & Sociology

WORK EXPERIENCE

- **Internship at MTV – TV production department** *May 18 2016 – June 18 2016*
 - Completed a one-month internship program in production.
 - Exposed to entire production processes.
 - Assisted directors and assistant directors in live shows.
- **Director's <Cut (Broadcasting and Media Production Company) founded by the Director and Producer Kamil Tanios** *June – July 2017*
 - Course in TV Presenting for five weeks.
 - Conducted Interviews.
 - Presented Speeches to enhance my Public Speaking skills.

References and supporting documents are available upon request

LEADERSHIP ROLES, EXTRACURRICULAR ACTIVITIES & AWARDS

- **Fekra, Injaz Lebanon** (*Beirut, Lebanon*)
Marketing Officer at Fekra, an Injaz Lebanon Student Company
- **Participated in NGO activities** volunteered in MARCH NGO to promote freedom of expression and decrease media censorship
- **Participated in Community Service Activities:**
 - Visited women Prisons in Lebanon and the elderly
 - Tutoring mentally challenged kids and supporting them in participating in athletic activities such as running marathons.
- **Participated in stage performances** (acting, singing, and dancing in graduation ceremonies)
- **Volunteered in event organizing and ushering** (graduation ceremonies...)
- Built my **Media and Communication skills** by joining the **Media Society at AUB**

PERSONAL ATTRIBUTES

- **Languages:** Fluent in English and Arabic
- **Computer Skills:** Efficient in Microsoft word, PowerPoint, HTML, Python
- **Hobbies:** Exploring cultures, reading, theatre, public speaking, swimming, dancing and music
- **Nationality:** Lebanese