

# Nadine Ammar

Mobile: 78/916456

Email: [\\_nadine.ammar89@gmail.co\\_m](mailto:_nadine.ammar89@gmail.co_m)

**Date /Place of Birth** Al Maten / March 27, 1989  
**Address** Beirut Lebanon Hadath Saint therese Street Al  
Ahram Bulding 2<sup>nd</sup> Floor

## EDUCATI ON

2007 BT/TS, Jardinière at Byblos intitute .  
2014 English Education at American center.  
2015 IATA program at American center.

## PROFESSIONAL EXPERIENCE

2010 – 2014  
-Step by step Garderi Ain El Remeneh  
- Azadea Group in parallele with my education  
- Sales Associate at Oysho (Le Mall Sin el Fil).  
- Assistant manager at Zara (ABC Ashrafiye).  
2014– 2016 Rizk Travel ,Achrafieh  
Voyagers club,Travel Agency ,Sodeco  
Square block D 8<sup>th</sup> Floor, Tel 01424801  
2016 (November ) GhadisTour, Hazmieh facing Papaya restaurant

## PROFESSIONEL SUMMARY

Courteous Airline Ticketing Agent who routinely exceeds passenger expectations in a consistently fast-paced environment while maintaining quality standards. Skilled at securing passenger reservations and effectively handling an assortment of booking issues. Specialize in database management and customer relations.

### SKILLS

- Computer skills: Excel, Word, Microsoft access, managing operating systems
- Networking and Internet.
- Team Player with real leadership potential.
- Communicate and negotiation skills.

### LANGUAGES

	Speaking	Writing	Reading
Arabic (Native)	Excellent	Excellent	Excellent
English	Good	Good	Good
French	Good	Good	Good

### Core Qualifications:

- ❖ Solid understanding of International Air Transport Association regulations
- ❖ Proficient in common airline booking software and database management
- ❖ Comprehensive experience with handling multiple booking issues
- ❖ Able to meet tight booking deadlines in a timely manner

All reference are at your upon

Nadine