**CURRICULUM VITAE**

PERSONAL INFORMATION

Full Name : Henri Abi Rached.

Date of Birth : 12-07-1992

Place of Birth : Ain El Remaneh.

E-Mail : henri-abi-rached@hotmail.com

Phone : 71-058026

EDUCATION

-BA in Banking and Finance from [Université La Sagesse](http://www.uls.edu.lb/) in Lebanon.

-Baccalaureate S.E granted spring 2010 From Modern Community School.

-Certificate Of Completion in Introduction to Java Programming from New Horizons

-Certificate of Completion in Developing Android Mobile Applications for Business from New Horizons

WORK EXPERIENCE

[January 2014 – December 2016]: Junior accountant at Kanaan Engineering Group.

Main Duties Performed: Data Entry, Journal Vouchers, Receipt Vouchers…etc.

[January 2011 – December 2013]: Cashier and Operation Officer at Kanaan Engineering Group.

Main Duties Performed: Data Entry, Receive Phone calls, Submit Reports, Take and pay money in the form of cash, credit card, or check.

LANGUAGES

English : Fluent

Arabic : Fluent

French : Basic Knowledge

**SKILLS:**

Computer:

Word, Excel, Power point, Internet,

Personal:

Fast Learner, Self Motivated, Team Work, Communication, Organization.

Technical:

Achieving Results, Understanding the Business, Skilled at learning new concepts quickly, working well under pressure, and communicating ideas clearly and effectively.

**INTERESTS:**

Financial News, Hiking, Caving, Reading.