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| |  | | --- | | **Ahmad baroudi ‘**CV |  |  | | --- | | http://media.monstergulf.com/recruiter/trans.gif | | |  |  | | --- | --- | | **Contact Information** |  | | | |  |  | | --- | --- | | http://media.monstergulf.com/recruiter/trans.gif | | | **Email :**  [ahmadbaroudi.ab@gmail.com](mailto:ahmadbaroudi.ab@gmail.com)  **Current Location:**  Lebanon \North-Tripoli | **Mobile:** +96170413205 | |  |  | | | |  |  | | --- | --- | | **Personal Information** |  | | | |  | | --- | | http://media.monstergulf.com/recruiter/trans.gif | | **Date of Birth:** 12 JUNE 1984 **Gender:**  Male **Nationality:**  Lebanon **Language:** English, Arabic, French | | |  | | |  |  | | --- | --- | | **Professional & Educational Details** |  | | | |  |  | | --- | --- | | **http://media.monstergulf.com/recruiter/trans.gif** | | | **Work Experience** | 10 years | | **Skills** | Excellent communication skills, winner commitment , approach Skills ,Public relations | | **Category** | Humanitarian aid , Marketing& communication, Sales, Real Estate, Automotive, Construction | | **Role** | Business Development ,Operational & Administrative role , Collections ,Channel Sales, Sales Exec ,Sales Representative. | | **Education** | * Bachelor’s degree in**BA**   AOU ( business management)   * TS3 degree   ITOT ( Systems & Networks)   * IELTS degree   British Council ( English test) | |  |  | | |
| |  |  | | --- | --- | | **Detailed Resume** |  | |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | C:\Documents and Settings\Fayhaa-Group\Desktop\me.jpg   |  |  | | --- | --- | | **Mobile :**  +96170413205 | **Email:**  [ahmadbaroudi.ab@gmail.com](mailto:ahmadbaroudi.ab@gmail.com) | | **Nationality** :Lebanese | **Place of birth**: Saudi Arabia | | **Marital status**: single | **Driving license :**available |   **AHMAD MAHER A.M. BAROUDI**   |  |  | | --- | --- | | **Objective** | Being part of a professional organization, working on the ongoing development of this organization while creating for myself a professional career to acquire higher levels of personal satisfaction and success. | |  |  | | **Experience** | -Sept 2014 till Feb 2015 @ **Landmark retail, MAX** (650$)  1. Cashier.  2. Daily reports to my line manager.  4. cashiers weekly schedule.  3. Other duties and tasks assigned.  -Sept 2012 till Sept 2014 @ **AZADEA group** (800$)  1.team member at PROMOD, le mall – Dbayeh till December 2013;  2.responsible of items replacements on a daily basis;  3.responsible of receiving any kind of transfers;  4.support for the sales team;  5.trainee for sales representative;  6. other duties and tasks assigned  7.team member at ZARA, kaslik from January 2013 till MAY 2014;  8.same role above;  -May 2011 till Aug 2012 @ **JHC**(Jamal Hassan corporation)Accra, Ghana (1500$)  1.responsible for 2 hangers of hardware and heavy equipment;  2.responsible of receiving containers from abroad;  3. assisting in the writing of reports (if need be and required);  4.indoor sale representative;  5.outdoor sale representative;  6. Other duties and tasks assigned.  - Dec 2008 till May 2011 @ **Burger king** (650$)  1. crew trainer;  2.assisting in the writing of reports (if need be and required);  3.rotation in position in the restaurant;  4. Work with colleagues supportively as a team member.  5. Building a good relationship with customer & area coverage 6. Achieve assigned targets 7. Serving the customers by listening to their requirement and specifying the right product accordingly; 8. Close & referral (follow up, training); 9.Achieve a high level of product knowledge; 10. Work with colleagues supportively as a team member.  - Oct 2007 till Oct 2008 @**MegaTech**(The pearl, Qatar) (1500$)  1. responsible for 5 towers at viva bahriya and porto arabia ;  2. stock control ,Inventory ( electric and mechanic);  3. site administration;  4. responsible for over 300 labors ( accommodation, transportation, payroll);  5. responsible for the tools on sites;  6. receiving and distributing goods on sites;  7. reports on daily basis;  8. coordination between site engineers;  9. coordination between sites and back office;  10. assistant project manager;  11. responsible for quotations and purchase sheets.  - Apr 2003 till Oct 2007@**Baroudi copy center** (Lebanon )  \*Owner  1. copying and typing all kind of documents;  2. selling computers’ software and hardware;  3. internet network provider;  4. Internet research and projects. | |  | 2002 till 2004 ( summer job)**Al Borhan**, newspaper (Lebanon)  1. copying and typing all kind of documents;  2. distributing to the registered people;  3. assisting designers;  4. Internet research and projects. | |  |  | | **Education** | 2014- present **AOU**(open Arab university)  \*Bachelor’s degree in **B.A**(business management)  2009 British council  \* IELTS certificate ( English test)  2003 – 2008 ITOT( institute technique of Tripoli)  \*Ts3 in systems & networks  2002 – 2003 mina high school  \* Bac2 in life sciences | |  |  | | **Computer Knowledge** | Internet surfing, Microsoft Office (Word and Excel, Power point….). | | **Languages** | Fluent in English, Arabic & French | | **Interests & activities** | Scouts activities (15years), Reading, computing, internet and sports.  Leadership certificate holder from unstoppable business organization, Amman- Jordan | | **References** | Mr. Fadi Naim EcoSec Field officer ICRC +96179301178  Mr. Jihad Fawal HR Albert Haykal Hospital +9613180259  Mr. Mohamad Moussa COOPI +9613140804 | | |