|  |
| --- |
| Beirut-Lebanon |
| Phone: 961 71 – 451359 - E-mail: bitarwassim@hotmail.com |

**Wassim bitar**

**Personal Information**

Gender: Male

Nationality: Lebanese

Date of Birth: 1/1/1990

Marital Status: Single

**Address:** Aley-Abreshmoun

**Education:**

2014-present: Sagesse University-Executive Masters in business administration.

2009-2012: Lebanese University-BS in Hospitality Management.

2008-2009: Lebanese Baccalaureate in Sociology and Economics.

**Objective:**

I am seeking for filling a challenging position in your renowned company that offers professional experience. On the other hand, proving my professional skills and being a valuable asset to your company.

**Work Experience :**

September 2012 - August 2015: Sales representative, Mersaco SAL

1. Serves customers by selling products; meeting customer needs.
2. Keeps management informed by submitting activity and results reports
3. Contributes to team effort by accomplishing related results as needed.
4. Resolves customer complaints by investigating problems; developing solutions; preparing reports; making recommendations to management.
5. Maintains professional and technical knowledge by attending educational workshops.
6. Sells para elgydiym , email diamant, purel, phortipharma products.

Summer 2011: Auditor, Sheraton Four Points Bhamdoun

1. Operating the invoicing and cash register.
2. Accounting daily expenses and sales.

Summer 2010: Waiter, Movenpick Hotel

1. Maintaining an efficient service with high level of accuracy.
2. Advising customers and providing information.

January 2008-Present: Supervisor, LEADER SHOP

1. Maintaining a proper inventory stock level.
2. Developing reputation for prompt.

**Skills**

|  |  |
| --- | --- |
| **Computer**  **Languages** | * **Internet Explorer** ( Web Browser) * **Microsoft Office (Word, Excel, Powerpoint)** * **Arabic** Mother Tongue * **English** Fluent. Language of instruction at university and school |

**Hobbies & Interests**

Hobbies: Sports and boxing.

**References Available upon request**