# Fabienne SaadeFabienne 1.jpg

# CAREER OBJECTIVE

To obtain a position in a creative and challenging environment that will allow me the opportunity to launch an enthusiastic career. I believe I have the motivation and the sense of responsibility which qualifies me to accomplish goals in a competitive domain.

# PERSONAL INFORMATION

|  |  |  |
| --- | --- | --- |
| First Name | : | Fabienne |
| Middle Name | : | Youssef |
| Last Name | : | Saade |
| Date & Place of Birth | : | March 15, 1989- Mayrouba |
| Marital Status | : | Single |
| Nationality | : | Lebanese |
| Address | : | Zouk mikael, Lebanon |
| Phone Number | : | 961-70 998 052 |
| E-mail | : | fabiennesaade@hotmail.com |
| Political views | : | Neutral |

# EDUCATION:

# University Education:

**Starting 2013:**   
Doctoral School of Law, Political, Administrative and Economic Sciences – Lebanese University associated with Aix-Marseille University.  
**PhD Student   
Major: Management Sciences - Finance**

Thesis subject: “Optimized Planning for the Lebanese Oil and Gas resources”

**2012-2013**

Doctoral School of Law, Political, Administrative and Economic Sciences – Lebanese University associated with Aix-Marseille University.  
**Research Master 2: Master's degree. (DEA)  
Major: Management Sciences - Finance**

Thesis subject: “The relation between oil price and the US Dollar exchange rate”

# 2010-2011

1. Lebanese University – Faculty of Economic Sciences & Business Administration

# Branch II-Ashrafieh

# Professional Master 1 in Business Administration, Major: Business Computing.

1. **2008-2009**
2. Lebanese University – Faculty of Economic Sciences & Business Administration
3. Branch II-Ashrafieh
4. **BA in Business Administration, Major: Business Computing.**
6. **Secondary Education**:   
     
   College S.T. Michel – Zouk Mikael.  **Lebanese Baccalaureate - Life Science**

# EXPERIENCE:

From November 2009 until May 2015:   
  
**Finance and administrative Executive at the exchange bureau Dimes ME SAL**

# Study Cash flow, banks reconciliations. Credit and loan analysis, compliance and collecting client’s inquiries and information.

Currencies exchange operations,

Market fundamental and technical Analysis,

Managing budgets.  
Monitoring and interpreting cash flows and predicting future trends.

Accounting work and liaise with auditors.

Development of strategic business plans in the long term and financial management mechanisms that minimize financial risk.

Keep abreast of changes in regulations of the Bank of Lebanon and the Lebanese financial legislation.

Supervising staff;

Creating and implementing an information system for the company

# Summer 2009 and winter 2010:

# Part time accountant, for 6 months at Khadar SARL

# Summer 2009: 2 months training as a web developer and software engineer, at ANALYTICA intelligent system SAL.

# Winter 2009:

At Jounieh's governmental serail, 4 months as a personal affair employee, in the ministry of interior and municipalities.

# COMPUTER SKILLS:

|  |  |  |
| --- | --- | --- |
| Office Programs.  C++ developer  SQL language.  Html language, java script, asp language. oracle Xml (dtd, dom, soap…)  Adobe Microsoft Visual basic. VB.net  Statistical Software  Accounting Software |  | Microsoft Outlook, Microsoft Word, Microsoft Excel Microsoft access and Microsoft PowerPoint.  Photoshop, Dreamweaver, Flash.  Spss, E-views  Visual Dolphin |

# 

# hobbies and activities:

# Sports (horseback riding, basketball)

# Reading (Economics, Finance)

# Drawing and Poetry.

# Additional Skills

* Free Lance economic writer in AL JOUMHOURIA newspaper.
* Attending Educational seminars regarding forex, finance, and Petrol matters.

Creative thinker with good organizational and time management skills.

Good team-working skills with the ability to work effectively with others.

# LANGUAGES

Arabic, English and French: fluently written and spoken  
Basic Spanish