

Jawad Bassil

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Nationality: Lebanese

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Objectives:

- Seeking a full time position in Management , Administration , customer service , logistics or any business related in a multinational/ regional organization which offers a favorable working environment and the opportunity to build an ambitious and long term career based on good relationship where I can prove my interpersonal skills

Education

2010 – 2013	BA in Management and Logistics at American University of Technology Halat campus.
2009 – 2010	Baccalaureate in Sociology and Economics Antonine Sister School – Ghazir
Awards and honors	Earned scholarship from CMACGM. GPA: 3.5 on Management and logistics courses.

Experience

2012 _ 2014

Supervisor at Hotel Francis

- Manage daily operations (Phone calls , greeting visitors , Customer service, booking hotel rooms/ ceremonies/ events)
- Lead and manage waiters in outdoor catering events to ensure customer satisfaction .
- Train new staff regarding Hotel culture , procedures , and practices to ensure oriented service.

2010 – 2013

Worked as chef de rang for many lebanese restaurants

- Presented and explained menus to customers by Answering queries regarding restaurant items and informed them of daily specials
- Get feedback from customers and inform the floor manager about any inconvenience.
- Manage waiters and waitresses

2009 – 2011

Worked as Head Chef for Nippon Maru restaurant

Languages

Excellent verbal and written English and Arabic.

Good verbal and written French.

Skills

- **Interpersonal & communication skills :** known for my good customer and employee relationship as the during my time at work the team was in a good chemistry.
- **Excellent customer service skills:** people oriented always greet customers and ensure high standards of satisfaction and keeping in mind to show them a smiley face.

- **Energetic and Motivated** : always positive and ready to perform my tasks and the proof for is that I have been promoted from waiter to supervisor .
- **Leadership skills**: Aware and responsible for every task I perform ; reliable to the ethics of the work , thus my team was dependable on me in all cases.
- **Multicultural Awareness**: ability to work in diversified workforce from all over the world and respect the culture of every colleague or customer.

References

Dr. Ramzi Labaky 03/177666 (university Doctor).

Mr Fady Azar 03/471935 (CEO of Hotel Francis).

Mr Marcel Hinain 03/242892 (CEO of AUT).