

Curriculum Vitae

Name	: Rita Habchy
Gender	:Female
Date of birth	:18 September 1991
Nationality	:Lebanese
Family status	:Single

- Address

<i>Home</i>
Lebanon - Beirut- Jdeideh -Assaily street- Medugorieh bldg Mobile 00 961.71935898 ritahabchy@hotmail.com

- Education

Degree : Touristic science
Date : 2011-2014
Institution : Tourism Institute - Dekweneh

Degree : Ticketing Courses
Date : 2009-2010
Institution : American Lebanese Language centre - Sin
El Fil

Degree : Economic & Sociology
Date : 2008-2009
Institution : Dekweneh High School - Dekweneh

- Languages

<i>Language</i>	<i>Reading</i>	<i>Speaking</i>	<i>Writing</i>
Arabic	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>
English	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>
French	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>

- Computer skills

❖ World Span System. Windows, Word, Excel, Access, Power point, Notepad, Internet.
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- **Professional experience and Training**

<i>Date</i>	15.1.2014 - till present
<i>Institution</i>	Eco travel & Tourism - Dekweneh
<i>Description</i>	Full time -Ticketing -Reservations officer - Sales

<i>Date</i>	01.12.2014 - 12.1.2014.
<i>Institution</i>	Lena Tours - Sin El Fil
<i>Description</i>	Full time -Ticketing - Sales - Prepare packages

<i>Date</i>	1.6.2011 - 01.11.2013
<i>Institution</i>	Lebanon orient plus - Jdeideh
<i>Description</i>	Full time -Ticketing - Sales - Prepare packages - Reservations

<i>Date</i>	1.2.2010 - 1.6.2012
<i>Institution</i>	Spinneys - Dbayeh
<i>Description</i>	Full time - Front End Supervisor - Cash Office - Customer Services - Cashier