

BEIRUT, MALLA EL ZARIF,IDO BUILDING
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OMAR WEHBE

EDUCATION

[2009-2011] Lebanese American University Lebanon, Beirut

MBA-Business Administration

- Management Systems (Expert Choice-AHP-OLAP)
- Leadership
- Financial Management
- Quantitative Methods in Business
- Challenges of International Business
- Marketing Communication & Management
- Personnel Mgt. & Human Res. Development
- Business Economics
- Management theory
- Research Methods (SPSS)
- Organizational Behavior
- Business Strategy & Environment

[2004-2007] Lebanese American University Lebanon, Beirut

BS-Management Information Systems

- Accounting
- Introduction to Management and Marketing
- Introduction to Computer Programming(Sun one java and HTML)
- Micro/Macro Economics
- Business Statistics, Law and Data communication
- Technology Management
- Human Resources Development
- Current affairs in Lebanese Media
- Web Design & Development(Text Pad, Dream Weaver and Front page)
- Data Base Analysis & Design(Microsoft access with SQL)
- Managerial & finance
- Senior Management Information Systems (Microsoft Project, Visio and Excel)
- Desktop publishing (Quark Xpress and Microsoft publisher)

[2004] Patriarchal College Lebanon, Beirut

Bachelor of Science

PROFESSIONAL EXPERIENCE

January 2011-Present	CSC bank
<i>International department</i>	
<i>Project Manager</i>	
March 2008-December 2010	Jammal Trust Bank
<i>Information technology department</i>	
<i>System & Network administrator</i>	
January 2004-May 2006	Lebanese American University
<i>Information technology department</i>	
<i>Assistant</i>	

ADDITIONAL PROFESSIONAL ACTIVITIES

- As a project manager reporting directly to the assistant general manager, I was responsible for launching the bank's new website www.cscgroup.com. All content (Writings and Pictures) was in my responsibility. I handled several offers and chose according to company's performance and pricing. As for Security part, hosting was from our side and I set the domain behind the firewall and insured a safe access to the content management system.
- Held responsible for launching a new mobile application called "CMO mobile payment", handling the design phase with its content and handled the system integration on Android and on Apple store.
- By using current resources, I was able to go paperless and set 10 forms live on workflow and finished up to 40 forms in less than a year (Forms+ Emails+ Processes).
- I currently deal with multiple banks on the issuing side of new Credit/Debit & Prepaid Cards while coordinating with the Client banks, IT Development, IT Coordination, Marketing, Credit & Collection departments.
- I've upgraded several automated monthly statistics (e.g. from a total number of transactions on the switch statistics into Approved and Declined Issuing and Acquiring financial and non-financial transactions, Card issuance statistics by type of card etc...)
- I made several statistical and market analysis about the insurance sector in Lebanon regarding life and non-life premiums with a short study of each insurer, and researching our potentials outside Lebanon e.g. Mauritius, Antigua and Barbuda etc... (This study includes the Population, the Economy, the Banking sector, and Cards payments)

- I made sure that CSC's Group Policy on Active Directory meets BDL standards.
- Installing and configuring operating software (CA ARC serve, SQL 2008, Active Directory, Microsoft exchange 2010, ISS, Maximo Discovery, Blackberry Express, WhatsUp Gold, PA Server Monitor, Manage Engine Exchange Reporter, Web Sense, ADSelfService, ADAudit Plus, EaseUS Todo Backup, ISA, Symantec Endpoint...)
- Solving security, software and communication problems.
- Administrating Branch Servers, Routers and ATMs.
- Supporting employees in their financial reports in BCC & STR applications for BDL.

PROFESSIONAL MEMBERSHIPS

- Vice President in the Debate Club in Lebanese American University
- Logistics Committee In Lebanese American University

LANGUAGES

Spoken fluently: Arabic, French and English

Written fluently: Arabic, French and English

OBJECTIVE

To work in a reputable and respected company with hard working colleagues

HOBBIES

-Swimming, Skiing, Tennis and Volley ball

VOLUNTEER EXPERIENCE

- Higher Relief Council during the war on Lebanon in summer 2006
- First aid degree with the Red Cross in summer 2005

AWARDS RECEIVED

- CUMULATIVE GPA 3.87 IN THE MBA PROGRAM
- CERTIFICATE OF COMPLETION FROM MORGANINTL:INTERNAL AUDIT PROGRAM (CIA)
- CERTIFICATE OF COMPLETION FROM CMCS: PROJECT MANAGEMENT PROFESSIONAL (PMP)
- CERTIFICATE FROM ABL: IT SECURITY PROGRAM (SUCCESES, FAILURES AND SOLUTIONS)
- SEVERAL RECOMMENDATIONS FROM PHD PROFESSORS
- HONOR LIST IN SPRING 2006 & FALL 2007
- LEBANESE CHAMPION IN SWIMMING TEAM FROM 1996 TO 1999
- LEBANESE AMERICAN UNIVERSITY CHAMPION IN SWIMMING AMONG OTHER UNIVERSITIES BETWEEN 2004 AND 2005